

Tuesday, 17 March 2026

AUDIT COMMITTEE

A meeting of **Audit Committee** will be held on

Wednesday, 25 March 2026

commencing at **2.00 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

Members of the Committee

Councillor Penny (Chair)

Councillor Brook (Vice-Chair)

Councillor Maddison

Councillor Fellows

Vacancy - Conservative Group

Councillor Long

Mr Kristian Hawkes – Independent Member

A Healthy, Happy and Prosperous Torbay

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Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

AUDIT COMMITTEE AGENDA

1. **Apologies**
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 5 - 14)
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 18 February 2026.
3. **Declarations of interests**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items that the Chairman decides are urgent.
5. **Internal Audit Charter for Devon Assurance Partnership (DAP) in Torbay Council** (Pages 15 - 22)
To note the Internal Audit Charter for Devon Assurance Partnership (DAP).
6. **Internal Audit Plan 2026-27** (Pages 23 - 36)
To consider a report on the Internal Audit Plan 2026-27.
7. **Risk Management Update** (Pages 37 - 58)
To note a report that provides an update on the Council's current risk position and the Council's overall risk management arrangements.

8. **Counter Fraud and Error Work Plan 2026 to 2027** (Pages 59 - 92)
To consider a report that outlines the Torbay Council Counter Fraud and National Fraud Initiative (NFI) Work Plan for 2026-2027.
9. **Performance Update: Collection of Council Tax and Non-Domestic Rates** (Pages 93 - 98)
To note the update on the collection of Council Tax and Non-Domestic Rates
10. **Torbay Council Audit Committee Annual Report 2025/26** (Pages 99 - 114)
To consider the Audit Committee's Annual Report for 2025/26.
11. **Audit Committee Work Programme 2026/2027** (Pages 115 - 116)
To note the Audit Committee's work programme for 2026/2027.